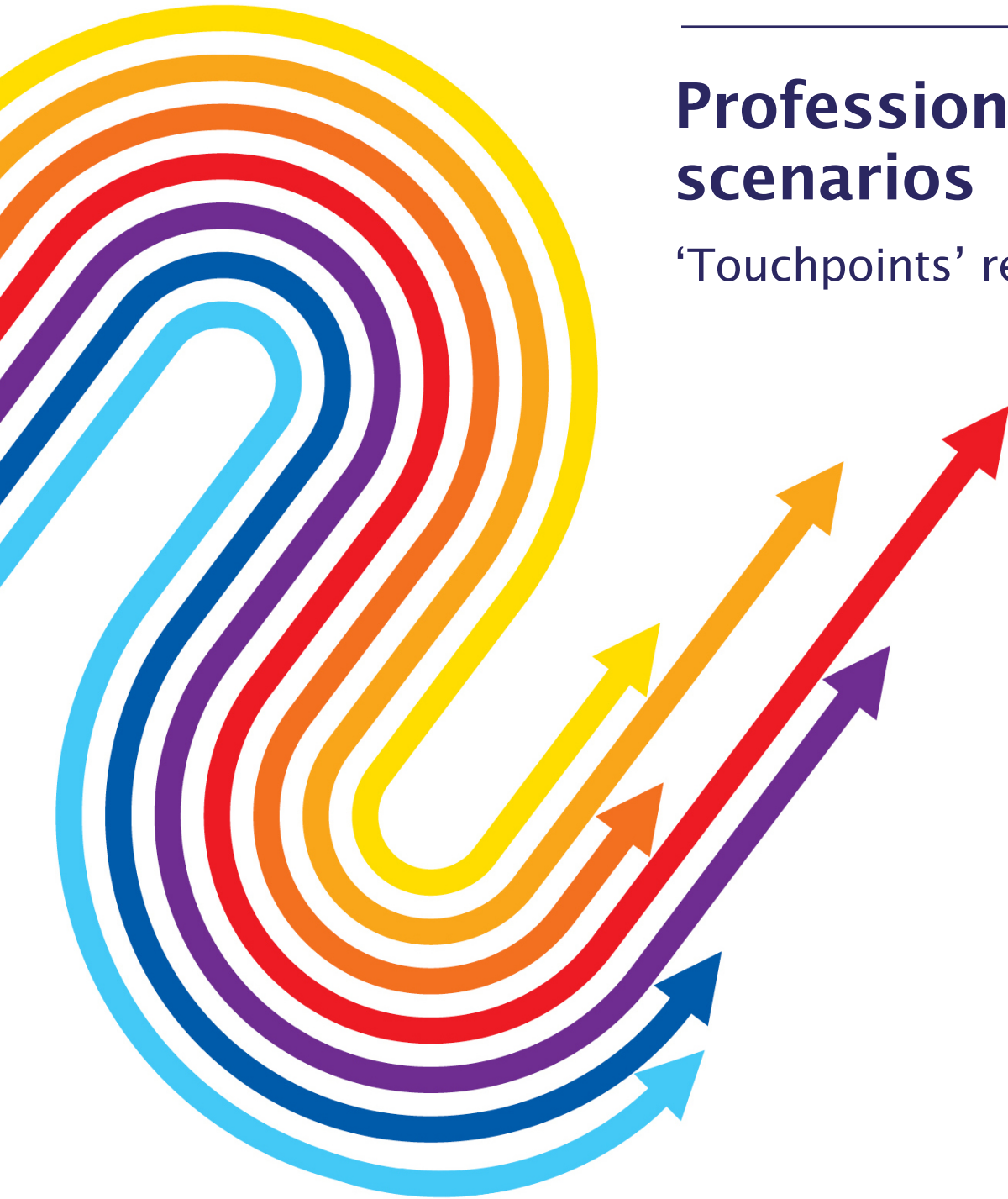


RESOURCE 13

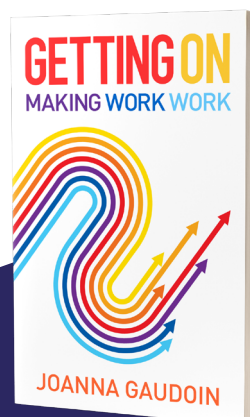
Professional scenarios

'Touchpoints' review sheet



available at
amazon

and other book retailers



This resource accompanies
Part 3 of ***Getting On:
Making work work***



This resource accompanies **Part 3** of *Getting On: Making work work*

Professional scenarios 'Touchpoints' review sheet

Use this table to consider the 'touchpoints' where you encounter others and which you need to work on most.

Touchpoint High/Medium/Low	Importance High/Medium/Low	Current Status	Action to take

NEXT STEP:

Download Resource 14 which accompanies
Chapter 10: Online presence



[Download \(PDF\)](#)



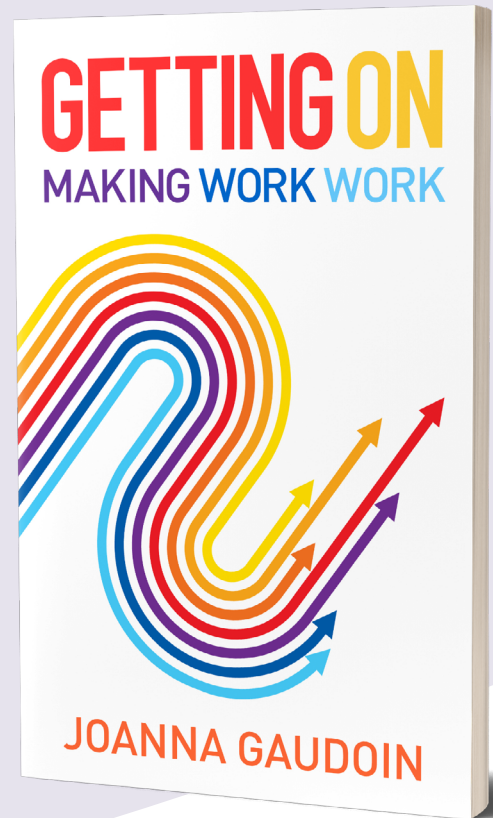
Why I wrote this book

Every day, I work with people to help them navigate the workplace challenges they face, be the best they can be at work and fulfil their career potential – so that work works for them. This book uses that experience to help you take your own steps towards career success.

“We know that excelling on the job, doesn’t mean that a successful career will follow – but we don’t always understand why. In Getting On: Making work work, Joanna reminds us to be rigorous in our self-analysis and hone the skills we need to rev our career engine. It’s pragmatic, thought provoking and encourages self-reflection with valuable insights for everyone, no matter what stage your career.”

Unette Spencer,

Chief of Staff to Executive Vice Chair, Mastercard



About the Author



Joanna has spent more than 10 years working with individuals to help them understand how to blend their technical know-how with ‘softer’ skills to realise career success – either in their existing role, or when looking for new opportunities. Joanna also runs group sessions for organisations and is a regular speaker at events.

To find out more about Joanna and her work:

www.insideoutimage.co.uk

www.gettingonatwork.co.uk

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